

Larsen-Sant Public Library
Board Meeting Minutes
Monday, Jul 20th, 2026 1:00 pm

Roll Call: Richard Stewart, David Woodward, Giselle Fitzgerald, Heather Coburn, Camille Larsen, Max Excell, Diane Steadman, Shannon Crowther, Laura Wheatley, Shelley Lowe

Public Comments: Camille and Heather helped us figure out our 2026-2027 fiscal year budget on the L-2's.

Action Items:

Program Coordinator: Summer Reading was down in numbers a little bit this year. We still have summer activities going on in the library. We will be having a story time at the fair and a STEM project to do. During those times is when we will give away books. At the booth inside the fair building, we will sell our used books for expansion funds. We asked the board if they could help at the fair booth selling the used books.

Approve Minutes: Shannon moved that the minutes be approved, Richard seconded the motion, all approved.

Approve bills: Max moved that the bills be approved, Shannon seconded the motion, all approved.

Trustees: Comments – Glenn Beck fundraiser was a great event for the community. We raised about \$9200.00 for our expansion.

Volunteer hours

Richard – 15 David – 3 Giselle – 2.5 Max – 2 Shannon - 12

Treasurer: Finances

LGIP - \$308,382.76

DBF - \$1,007,935.34

Total - \$1,316,318.10

Expansion: Rod let us know he will start to get the walls up and the trusses will come after the rodeo. We have two water meters and one has never been hooked up. There is no record of where the sewer hookup is. They tied the sewer into the man hole out in the middle of the parking lot. Rod said it would be easier to put the new parking lot signs in after the asphalt is in. Laura let Rod know that all the contractors will be paid the first of the month after the bill is handed in.

Librarian: Budget numbers included a 3% raise for the staff and also to hire a new staff member when we get closer to having the expansion finished. Shannon moved that the staff will get a 3% raise in the new fiscal year. David seconded the motion, all approved. Richard moved that we hire a new part time employee when we need to after the expansion is completed. Max seconded the motion, all approved.

Laura let the board know that we have hired a cleaning service to come in and deep clean the bathrooms and kitchen once a month. Laura had TLG Janitorial Service give us a bid for after the expansion is done, because we are not sure how much Beverly wants to do. For cleaning the whole library is \$2300 per month.

Laura asked if we wanted to do a time capsule for our expansion. We need to ask Rod about it.

One of our patrons' house burned down, some of our library books were lost in the fire. Max moved that we waive the fee of the remainder of the books on her account. Richard seconded the motion, all approved.

Assistant Report: Shelley asked if anyone wanted to help in the rodeo or fair booths, a sign-up sheet was passed around.

Adjourn 2:00