

**Larsen-Sant Public Library**  
**Board Meeting Minutes**  
**Monday, Feb 10, 2025 1:00 pm**

**Roll Call:** Giselle Fitzgerald, David Woodward, Shannon Crowther, Laura Wheatley, Diane Steadman, Max Excell, Richard Stewart, Shelley Lowe

**Public Comments:** No Public Comment

**Action Items:**

**Approve Minutes:** Richard moved that the corrected minutes be approved, David seconded the motion, all approved.

**Approve bills:** Max moved that the bills be approved, Richard seconded the motion, all approved.

**Trustees: Comments**

**Volunteer hours**

Max – 5.5    Richard – 2    David – 1    Giselle – 2.5    Shannon - 10

**Treasurer: Finances** - Zelma Woodward's family agreed to have a room named after her.

LGIP - \$267,423.58

**Librarian: Franklin Storytime Key** - The board wasn't comfortable with the idea of another key given out for Audrie Dransfield to keep, but it was suggested that she could check - out the key when she needed it.

**Audit** - The audit went well, a few changes on what the treasurer will need to sign when she does the bills.

**Franklin County Historical Society** - Camille from the County wanted to know if the Franklin County Historical Society could use the room for free a couple of times per year. It was noted that the county has come to help us on fixing our flag pole and they will paint the parking lot when it gets warmer. Laura needs to get more information

from them and with the help they lend us and their donations for expansion, we could work out something with them.

**Assistant Report: Sign Employee Wages** - The auditor wanted each employee to sign a paper saying that they know what amount they are getting paid. They also wanted the board to sign the papers. The signing of the papers has been completed.

**Hand out policy** - The Financial Policy was handed out to be put in their binders.

**Program Coordinator: Tea Party** - The Library Tea Party is going to be March 8<sup>th</sup> and the 15<sup>th</sup>. Diane says that the friends need help and more volunteers for the two days and asked the board if anyone could help.

**Expansion: Meeting with Craig Kunz** - We are not sure when we will get the plans back from Craig.

**Franklin County** – The library got a nice donation of \$5000.00 from Franklin County.

**Meeting on Feb 24<sup>th</sup> 2:00** – There will be an expansion meeting on the 24<sup>th</sup> at 2:00.

**Policy Committee Meeting: Feb 24<sup>th</sup> 1:00**

**Adjourned 1:40**