

Larsen-Sant Public Library
Board Meeting Minutes
Monday, May 12, 2025 1:00 pm

Roll Call: Richard Stewart, David Woodward, Max Excell, Diane Steadman, Shannon Crowther, Laura Wheatley, Shelley Lowe, Giselle Fitzgerald

Public Comments: No Public Comment

Action Items:

Approve Minutes: Shannon moved that the corrected minutes be approved, Richard seconded the motion, all approved.

Approve bills: Richard moved that the bills be approved, David seconded the motion, all approved.

Max moved that the bank reconciles be sent out electronically so the Board can vote on the bills. The reconciles will not be printed for board meeting. Richard seconded the motion, all approved.

Approve Policies: Max moved that the policy #410 be approved, Richard seconded the motion, all approved.

Shannon moved that the policy #411 be approved, Max seconded the motion, all approved.

Trustees: Comments One of the board members wanted us to ask Beverly if the bathrooms could be deep cleaned during inventory.

Volunteer hours

Max – 7 David – 1 Richard – 2 Shannon – 9 Giselle - 2

Treasurer: Finances

LGIP - \$277,076.50

Librarian: Proposed budget numbers were shown to the board. Shannon helped us put the budget together.

Closure for Graduation: Shannon moved that

the library close early for Preston High School Graduation. David seconded the motion, all approved.

Laura told the board that the paint has been purchased for the lines of the parking lot and the curb. John Balls will come during inventory to get it painted. We are closed for inventory from May 24th – May 31st.

Assistant Report: Max moved that the Board Meeting date be change to the third Monday of the month starting in June. The policy meeting will be after board meeting on that day as needed. Richard seconded the motion, all approved. The board was reminded that they need to look over the Bylaws before the June board meeting.

Program Coordinator: Diane let the board know what activities are coming up so we can get their help. Summer activities are on Wednesdays in June and Thursdays in July.

Expansion: Laura asked the board members if one of them could talk to a person on the city counsel to see if we could add a parking area to the north end of the library for more staff parking. We would need an inlet to the new parking lot and would need the approval from the city. Max said he would talk to Todd Thomas about this.

Policy Committee Meeting: May 19, 1:00 pm

Adjourned 2:00