

Larsen-Sant Public Library
Board Meeting Minutes
Monday, Dec 11th, 2023 1:00 pm

Roll Call: Laura Wheatley, Teresa Rasmussen, Shannon Crowther, Max Excell, Giselle Fitzgerald, Jackie Cordona, David Woodward, Richard Stewart

Public Comments: No public comments.

Action Items:

Approve Minutes: Shannon moved that the minutes be approved, Giselle seconded the motion, all approved.

Approve bills: Giselle moved that the bills be approved, David seconded the motion, all approved.

Trustees: Comments- Volunteer hours

Max-1.5 Richard-1.5 Giselle-2.5 David- Shannon-1.5

Treasurer: Finances- DBF-\$917,765.99

LGIP- \$30,913.08

Giselle transferred \$20,000 from the Alta Bank expansion account to the LBIP. Giselle will move \$500,000 from the DBF to the LGIP.

Richard said that the \$30,000 from the Glenn Beck fundraiser will be coming soon.

David donated \$25,000 to the library expansion. The board was overwhelmed and grateful for his generous donation. He is carrying on after his mother and all of her many hours of service and donations to the library.

Librarian: Holiday Luncheon/Bonus- On Dec. 18th library will be closed until 1:00 p.m. The staff will have Staff Meeting at 10:30. The board will come at 11:30 to set up the tables and chairs for the Christmas Luncheon that will be at 12:00. The Friends of the Library and

the Expansion committee are invited also. Max will pick up the chicken and rolls from the Senior Center. The table clothes etc. will be ready for them to set up.

The Christmas Bonus that was approved last month for \$50 per staff member was a different amount that had been given the last few years. David moved that Christmas bonuses for the staff will be \$100 for each staff member except the pages who receive \$25, Shannon seconded the motion, all approved.

Assistant Report: Santa/North Pole/books-

The North Pole was set up in the children's section by the Key Club at the Preston High School. Paper and pencils are left for the children to write letters to Santa, then the Key club will pick up the letters and write the children back from Santa. Santa came to the library on Dec. 2nd. There were less children this year than other years, however it went well. There are about 4000 books given to children throughout the year during different programs and events. This year the cost of the books has almost quadrupled, which means that the amount of books given will have to be reduced. Teresa will go through the different programs and decide where the library can cut back to keep within our budget.

Additional vacation- Teresa asked the board for more vacation hours or other solutions that will allow her to deal with some family matters that are going on. A few ideas were discussed, and it was decided that the Policy Committee will discuss and present a plan at the next Board meeting.

Expansion: The committee will meet after the first of the year.

Policy Committee Meeting- Dec 18th

Adjourn: Giselle moved to adjourn at 1:53, Richard seconded the motion, all approved.