

**Larsen-Sant Public Library  
Board Meeting Agenda  
Monday, Jan 13, 2025 1:00 pm**

**Roll Call:**

**Public Comments:**

**Action Items:**

**Approve Minutes:**

**Approve bills:**

**Trustees: Comments**

**Volunteer hours**

**Treasurer: Finances**

**Policy to be approved: Financial Policy**

**Librarian: Staff Sick Leave**

**Staff making up missed time**

**No staff Saturdays**

**Assistant Report:**

**Program Coordinator:**

**Expansion:**

**Policy Committee Meeting: No meeting this month**

**Feb 2023**

Max would like to put sick leave for staff on the agenda for next month that will go along with the Communicable Disease Policy.

**Mar 2023**

The board discussed the need for sick leave being offered to library staff. As the policy committee is reworking the communicable disease policy, the issue of staff members coming to work sick and spreading it to other staff members and patrons has become a topic of discussion to know how to proceed with the updating of the policy. Rich motioned that this be tabled for one month until David can attend, Shannon seconded the motion, all approved.

**Apr 2023**

Max moved that sick leave be offered to Library Associates at the rate of 1 week per fiscal year. The rate will be based on the first week's work schedule. Any sick leave accumulated will not be carried over to the next fiscal year. Rich seconded the motion, all approved. This will be referred to the policy committee to add to the Personnel Policy.